

USER MANUAL FOR KEY PERSONNEL



INFRACON

Ministry of Road Transport & Highways

Index

Sno	Topic	Page No
1	Key Personnel Registration	4
2	Key Personnel Login	7
3	Key Personnel Dashboard	9
4	Basic Details	10
5	Qualifications	12
6	Employment Details	15
7	Detailed Work	18
7	Project Duration	25
8	Important Position Held	27
9	Preview and Submit	28
10	Project Details	31
12	Search Consultancy Firm	32
13	Search Key Personnel	32



1. Key Personnel Registration

The screenshot shows the INFRACON website interface. At the top, there is a navigation bar with the text 'सड़क परिवहन और राजमार्ग मंत्रालय' (Ministry of Road Transport & Highways) and 'MINISTRY OF ROAD TRANSPORT & HIGHWAYS'. Below this, the text 'WELCOME TO INFRACON' is displayed, followed by a paragraph describing the ministry's role in developing and upgrading highways and infrastructure projects. A central login form titled 'Please Log on to Proceed' is overlaid on the page. The form includes fields for 'User Name' and 'Password', a reCAPTCHA verification step, and buttons for 'Login', 'Forgot Password?', and 'Register Now'. Below the login form, there are links for 'Personnel' and 'Consultancy Firms'. To the right of the login form, a 'Bulletin Board' section contains two notices: one dated 11.01.2024 regarding a five-hour outage, and another dated 05.10.2023 regarding a two-hour outage. At the bottom of the page, there is a 'Notice >>' button and a link to 'Interested in hearing about new projects?'.

infracon.nic.in/register_dev.asp

सड़क परिवहन और राजमार्ग मंत्रालय
MINISTRY OF ROAD TRANSPORT & HIGHWAYS
सत्यमेव जयते भारत सरकार Government of India

INFRACON
NATIONAL PORTAL FOR INFRASTRUCTURE
CONSULTANCY FIRMS & KEY PERSONNEL

HOME

KEY PERSONNEL/ RESOURCE/INDIVIDUAL CONSULTANT REGISTRATION

Are You an Indian National?
OR
Do You Hold Indian Aadhaar Card? YES NO

I hereby consent to provide my Aadhaar number and One Time Pin(OTP) data for Aadhaar based Authentication for the purpose of establishing my identity, fetching and using demographic details (Name, Address, Date of Birth/Age, Gender) for registration on INFRACON portal

Note: Your Aadhaar Number will not be stored/saved

Submit

infracon.nic.in/ekyc/verifycheck

सड़क परिवहन और राजमार्ग मंत्रालय
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सत्यमेव जयते भारत सरकार Government of India

INFRACON
NATIONAL PORTAL FOR INFRASTRUCTURE
CONSULTANCY FIRMS & KEY PERSONNEL

eKYC Aadhaar Verification

Aadhaar Number*

OTP Mode* SMS Only Email Only Both

Generate OTP

OTP

I, the holder of Aadhaar, hereby give my consent to use my Aadhaar number, biometric etc for Auth/eKyc with UIDIAI. MeK/ANIC have informed me that my Biometric will not be stored/shared.

KYC

Form Validations:

- All the fields marked with (*) are mandatory.
- Phone Numbers
 - Only Numbers are allowed
 - Max allowed length is 10 digit
 - Special Characters and Alphabets are not allowed
 - Proper error message is displayed in case of error
- Email
 - A proper Email ID with @ and Domain Name is allowed
 - Max allowed Length is 100 characters
- Click on KYC button to Validate Your AADHAR Details through INFRACON.
- After Final KYC Done through INFRACON Login Credentials will be sent to your email Id.

2. LOGIN

The screenshot shows the INFRACON login interface. At the top left, there is the Government of India emblem and the text 'सड़क परिवहन और राजमार्ग मंत्रालय' and 'MINISTRY OF ROAD TRANSPORT & HIGHWAYS'. Below this, it says 'WELCOME TO INFRACON' and 'Ministry of Road Transport & Highways, Government of India embarks on the development and upgradation of Highways & other Infrastructure Projects...'. The login form is titled 'Please Log on to Proceed' and contains fields for 'User Name' and 'Password', a reCAPTCHA 'I'm not a robot' checkbox, and buttons for 'Login', 'Forgot Password?', 'Register Now', 'Personnel', and 'Consultancy Firms'. A 'Bulletin Board' on the right contains two notices with 'Click Here' links. A blue notice bar at the bottom reads 'Notice >> at effective immediately, eK... personnel on the INFRACON'.

After receiving the credentials via Email the Key Person can Login to the Application.

1. Username: This will be the email ID of the Key Person (mentioned at the time of registration)
2. Password: Received via Email
3. Captcha Code
 - Captcha code is case-sensitive.
 - Captcha code can be changed on clicking of Refresh button.
4. In case of forgot Password click on the forgot password link and the new password will be sent on registered email-id of Key Person.

After entering all the above fields click on "**LOGIN**" button, once log-in is successful welcome page is displayed as in below screen.

Note: After every 10 continuous wrong attempts from same IP the system would automatically change the password and mail it to registered Email ID.

3. Key Personnel Dashboard

The screenshot displays the Key Personnel Dashboard for Krishna Kumar Tiwari. The dashboard includes a profile card on the left with contact information and four data tables:

- Verification Queries:** A table with columns Record, Query, and Respond. It shows "No Record".
- Post Award Activities:** A table with columns Tender No, Project Name, and Project Type. It shows "No Data".
- Tenders Participation-DPR (Version 3):** A table with columns DPR (Version 3), Company, Date, and Activity. It shows "No Record".
- Tenders Participation-AE (Version 2):** A table with columns AE (Version 2), Company, Date, and Activity. It shows "No Record".

After logging into the application the Key Person will have an access to following:

1. Update their profile
 - a. Basic Information
 - b. Qualification Details
 - c. Company Experience
 - d. Detailed Work Details
 - e. Preview & Submit
 - f. View Submitted Details
2. Project Details
 - a. View all projects wherein a company has selected you as a part of bidding process (Team Formation)
3. Search for other Key Personnel & Companies

4. Profile→Basic Details

The screenshot shows the INFRACON portal interface. At the top, there is a navigation bar with the Ministry of Road Transport & Highways logo and the INFRACON logo. The user is logged in as Krishna Kumar Tiwari. The main content area is titled 'Edit Basic Details' and shows a profile card with the following information:

Edit Basic Details	
Status	Pending for Submission
Photo	
Name	XXXXXXXXXX
Gender	Male
Date of Birth	07/08/1979
Father's Name	S/O Laxman Prasad Tiwari
Mother's Name *	<input type="text"/>
Country	India
Permanent State	MADHIA PRADESH
Permanent District	Panna
Permanent Address	House No.155 , Chikalhai (Amanganj)
Permanent Pin Code / Zip Code	<input type="text"/>
Employment	<input type="text"/>

infracon.nic.in/basic_ey.asp?EnCHid=98083

Current Pin Code / Zip Code * 488441

PAN Number * AHEPT18247P
 Choose File No file chosen
 View Uploaded File
 Add Supporting Document
 Only for Indian Nationals
 (PDF only) upto 200 KB (pdf file name should not contain any special characters or blank spaces)

Passport Number
 Choose File No file chosen
 (Non Mandatory for Indians)
 For Foreign National: Passport copy (First two pages and last page) If not applicable, leave blank
 (PDF only) upto 200 KB (pdf file name should not contain any special characters or blank spaces)

Alternate Email Use this also For Correspondence

Mobile * 9990574183

Alternate Mobile * 9990574183

Landline Number

UAN Number If not applicable, leave blank

ID Proof *
 Choose File No file chosen
 Add Supporting Document
 *PAN Card or Passport (PDF only) upto 200 KB (pdf file name should not contain any special characters or blank spaces)
 *Please do not upload Aadhaar number in ID proof

Knowledge of Modern Computer based method of Surveying * Yes NO

Submit

After clicking on Basic Information, the Key Person would be able to view the above screen, wherein they would have to fill in the required fields and save for further action.

5. Profile→Qualifications

After clicking on Qualification Links, the Key Person would be able to view the below screen, wherein they would have to fill qualification details

The screenshot shows the INFRACON portal interface. The header includes the Ministry of Road Transport & Highways logo and the INFRACON logo. The user is logged in as Krishna Kumar Tiwari. The current time is 9:26:20. The main content area displays the 'Qualifications/Certification Courses' form with the following details:

- Type: General/Regular Courses Certificate Courses
- Select Level: PG Diploma
- Select Qualifications: PG Diploma

A 'Submit' button is located below the form. Below the form, a table displays the user's existing qualifications:

Sno	Topic of the Subject/Specialization	College	University/Board	Passing Year	Enrollment Number	Certificate	Digilocker Link	Add New	Add Supporting Document
1	PG Diploma	JNGEC	Himachal Pradesh Technical University	2020	1602617058	View		Edit Delete	ADD

5.1 Adding Qualification:

For adding new qualification the key Person has to click on the **Add New** Link as shown below

The screenshot displays the INFRACON portal interface. At the top, there is a header with the Ministry of Road Transport & Highways logo and name in Hindi and English, and the INFRACON logo. Below the header is a navigation bar with 'DASHBOARD', 'Profile', 'Project Details', and 'Search'. A user profile section shows 'Welcome: Krishna Kumar Tiwari' and 'Grievance Monitoring'. The main content area is titled 'Add Qualifications Details' and contains a form with the following fields:

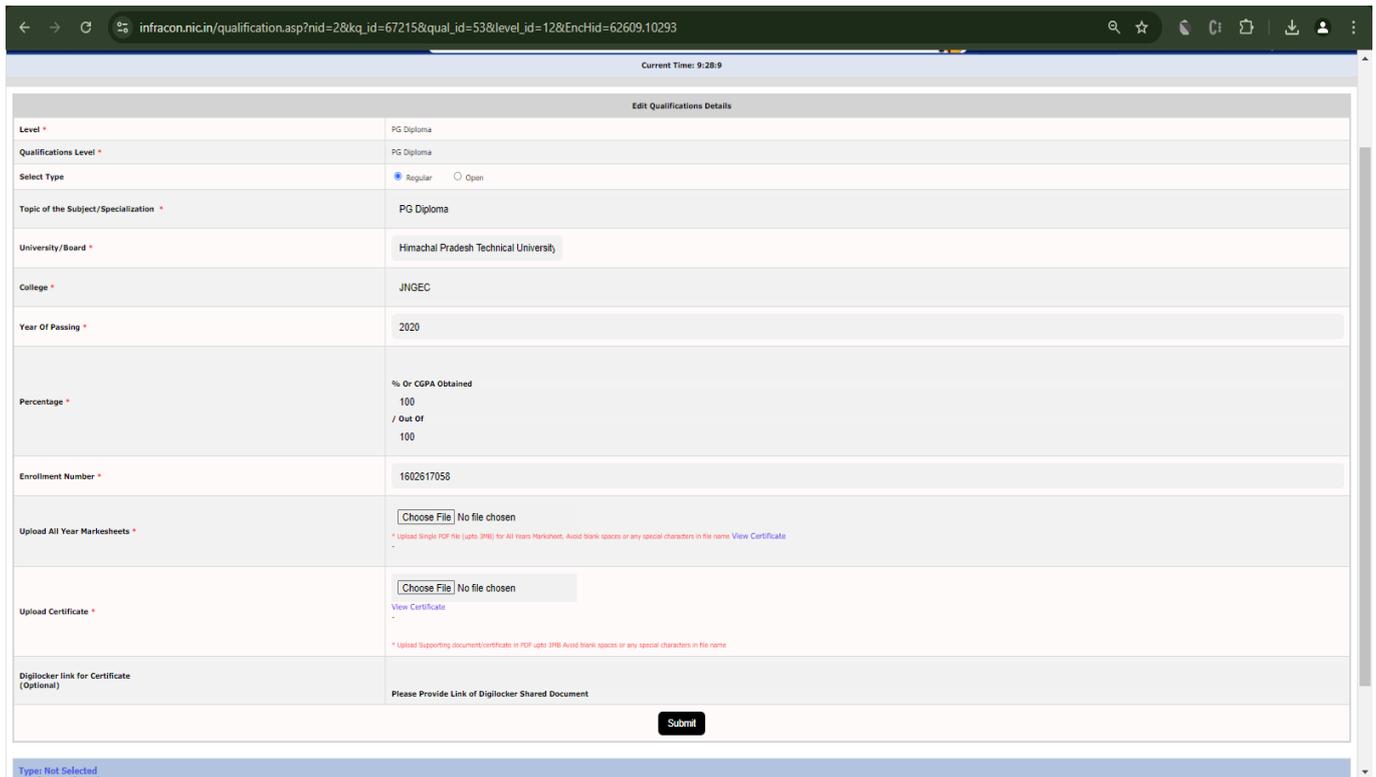
Add Qualifications Details	
Level *	PG Diploma
Qualification Level *	PG Diploma
Select Type	<input checked="" type="radio"/> Regular <input type="radio"/> Open
Topic of the Subject/Specialization	
University/Board *	<input type="text"/>
College *	<input type="text"/>
Year Of Passing *	<input type="text"/>
Percentage *	% Or CGPA Obtained / Out Of
Enrollment Number *	<input type="text"/>
Upload All Year Markesheets *	<input type="button" value="Choose File"/> No file chosen <small>* Upload Single PDF file (upto 3MB) for All Years Marksheet. Avoid blank spaces or any special characters in file name</small>
Upload Certificate *	<input type="button" value="Choose File"/> No file chosen <small>* Upload Supporting document/certificate in PDF upto 3MB. Avoid blank spaces or any special characters in file name</small>
Digilocker link for Certificate (Optional)	Please Provide Link of Digilocker Shared Document

At the bottom of the form is a 'Submit' button.

Here the user has to enter all the required fields and click on the submit button.

5.2 Editing Qualification:

To edit qualification the key Person has to click on the **Edit** Link as shown below



The screenshot shows a web browser window with the URL `infracon.nic.in/qualification.asp?nid=2&kq_id=67215&qual_id=538&level_id=12&EnchId=62609.10293`. The page title is "Edit Qualifications Details". The form contains the following fields:

Level *	PG Diploma
Qualifications Level *	PG Diploma
Select Type	<input checked="" type="radio"/> Regular <input type="radio"/> Open
Topic of the Subject / Specification *	PG Diploma
University / Board *	Himachal Pradesh Technical University
College *	JNGEC
Year Of Passing *	2020
Percentage *	% Or CGPA Obtained 100 / Out Of 100
Enrollment Number *	1602617058
Upload All Year Marksheet *	<input type="button" value="Choose File"/> No file chosen <small>* Upload Single PDF file (upto 3MB) for All Years Marksheet. Avoid blank spaces or any special characters in the name. View Certificate</small>
Upload Certificate *	<input type="button" value="Choose File"/> No file chosen View Certificate <small>* Upload Supporting document/certificate in PDF upto 3MB. Avoid blank spaces or any special characters in the name</small>
Digilocker link for Certificate (Optional)	Please Provide Link of Digilocker Shared Document

At the bottom of the form is a **Submit** button. A status bar at the bottom left of the browser window shows "Type: Not Selected".

On clicking the Edit link the following screen will appear

Here the user has to enter all the required fields and click on the submit button to modify the record.

5.3 Deleting Qualification:

To delete qualification the key Person has to click on the **delete** Link to delete a particular record as shown below

Type: Not Selected
 Level: Not Selected
 Qualification: Not Selected

Sno	Topic of the Subject/Specialization	College	University/Board	Passing Year	Enrollment Number	Certificate	Digilocker Link	Add New +	Add Supporting Document
1	PG Diploma	JNGEC	Himachal Pradesh Technical University	2020	1602617058	View		Edit Delete	ADD

6. Profile → Employment Details

After clicking on Employment Details, the Key Person would be able to view the below screen, wherein they would have to fill experience details

Company Experience Details
 Experience certificate or Relieving letter- mentioning employee code along with last two months of pay slip received from the organization (if available)

S.No.	Company/Employer	From Year	To Year	Certificate	Add New	Supporting Document	Detailed Work
1	Louis Berger Consulting India Private Limited	01/08/2023	21/09/2023	View	Edit Delete	ADD	ADD Project Experience
2	PWD Govt of Maharashtra	05/09/2024	06/09/2024	View	Edit Delete	ADD	ADD Project Experience
3	Artifact Projects Ltd.	10/01/2013	31/12/2015	View	Submitted	ADD	ADD Project Experience
4	CDM SMITH INDIA PVT LTD	01/01/2016	30/12/2018	View	Submitted	ADD	ADD Project Experience
5	ICT Pvt. Ltd., New Delhi	01/01/2019	30/12/2021	View	Submitted	ADD	ADD Project Experience
6	LEA Associates South Asia Pvt Ltd	01/01/2022	09/08/2024	View	Submitted	ADD	ADD Project Experience

Freelance Experience Details

S.No.	Company/Employer	From Year	To Year	Certificate	Edit/Delete	Supporting Document	Detailed Work
1	Technocrats Advisory Services Private Limited Formerly MC Consulting Engineers Pvt Ltd	10/08/2024	31/08/2024	View	Edit Delete	ADD	ADD Project Experience

No Work Details

S.No.	From Year	To Year	Remarks	Edit/Delete	Supporting Document
1	01/09/2024	04/09/2024	I had some personal reasons.	Edit Delete	ADD

6.1 Adding Experience:

For adding company experience the key Person has to click on the **Add New** Link the following screen will appear:

infracon.nic.in/companiesAT.asp?work_type=2&EncHid=66057&nid=1

सड़क परिवहन और राजमार्ग मंत्रालय
MINISTRY OF ROAD TRANSPORT & HIGHWAYS
Government of India

NFRACON
NATIONAL PORTAL FOR INFRASTRUCTURE
CONSULTANCY FIRMS & KEY PERSONNEL

DASHBOARD Profile Project Details Search Welcome: Krishna Kumar Tiwari Grievance Monitoring

Current Time: 9:53:16

Add Experience

Select Work Type: Company/Government Work

Add New Company Experience

Employment in India? Yes No

Company/Employer Name: Company

Company Details (Optional): Official Contact Official Mail ID PAN

From Year: [Calendar Icon]

To Year: [Calendar Icon] *Leave this field in case you are still working with this company*

Upload HR Joining/Relieving Letter: Choose File No file chosen .pdf Only. Size not more than 3 MB. Avoid blank spaces or any special characters in file name

Upload Latest Form 16/UAN/EPFO (Preferred) or Form 26AS/ITR Documents: Choose File No file chosen .pdf Only. Size not more than 3 MB. Avoid blank spaces or any special characters in file name

Submit

Note: To ensure speedy verification, following documents are requested to be uploaded supporting documents.
 a) Relieving Letter from HR of Company (for older employments)
 b) UAN/EPFO Details.
 c) Form 16 from the employer
 d) Form 26AS/ITR/Salary Slip (optional).
 e) Experience Letter (Preferably from HR)

Company Experience Details
 Experience certificate or Relieving letter- mentioning employee code along with last two months of pay slip received from the organization (if available)

Here the user has to enter all the required fields and click on the submit button.

6.2 Editing Experience:

To edit a particular company experience the key Person has to click on the **Edit** Link the following screen will appear:

The screenshot shows the 'Edit Company Experience' form on the INFRACON portal. The form is titled 'Edit Company Experience' and contains the following fields and options:

- Employment in India? ***: Yes
- Company/Employer Name ***: Louis Berger Consulting India Private Limited
- Company Details (Optional)**: Official Contact, Official Mail ID, PAN
- From Year ***: 01/08/2023
- To Year ***: 21/09/2023. Below this field is a checkbox and text: Leave this field in case you are still working with this company.
- Upload HR Joining/Relieving Letter ***: Choose File | No file chosen. View Uploaded File. .pdf Only. Size not more than 3 MB. Avoid blank spaces or any special characters in file name.
- Upload Latest Form 16/UAN/EPFO (Inland) or Form 26AS/ITR Documents ***: Choose File | No file chosen. View Uploaded File. .pdf Only. Size not more than 3 MB. Avoid blank spaces or any special characters in file name.

At the bottom of the form, there is a **Submit** button. Below the form, a note states: "Note: To ensure speedy verification, following documents are requested to be uploaded supporting documents." followed by a list:

- Relieving Letter from HR of Company (for older employments)
- UAN/EPFO Details
- From 16 from the employer
- From 26AS/ITR/Salary Slip (optional)
- Experience Letter (Preferably from HR)

Here the user has to enter all the required fields and click on the submit button.

6.3 Deleting Experience:

To delete a particular company experience the key Person has to click on the **delete** Link as shown below

7. Profile → Employment Details

After clicking on Detailed Work Link, the Key Person would be able to view the below screen, wherein they would have to fill work details.

सड़क परिवहन और राजमार्ग मंत्रालय
MINISTRY OF ROAD TRANSPORT & HIGHWAYS
सत्यमेव जयते सारा सकार
Government of India

INFRACON
NATIONAL PORTAL FOR INFRASTRUCTURE
CONSULTANCY FIRMS' KEY PERSONNEL

DASHBOARD Profile Project Details Search

Welcome: Krishna Kumar Tiwari

Current Time: 10:07

DETAILED WORK

Please enter the details of each assignment you had handled along with the Company details for every new assignment click [Add New](#) and enter the details afresh

Company Name: Louis Berger Consulting India Private Limited From: 01/08/2023 To: 21/09/2023

Sno	Work Name	Client	Designation	Project Cost (Cr)	Start Date	Completion Date	Country	Edit/Delete	Supporting Document
No Records Found									

7.1 Adding New Work Details:

For adding new work detail the key Person has to click on the **Add New** Link the following screen will appear:

The screenshot shows the 'ADD DETAILED WORK' form in the NFRACON portal. The page header includes the Ministry of Road Transport & Highways logo and the NFRACON logo. The user is logged in as Krishna Kumar Tiwari. The form contains the following fields:

- Major Activities:** Radio buttons for Highway Project, Bridge Project, Tunnel Project, Revenue Work, Others, Expressway, and Airport Runway. A note says "You can select multiple Major Activities".
- Project Status:** A dropdown menu with "----Select----
- Name of Work:** A text input field.
- Country:** A dropdown menu with "----Select----
- Select State:** A dropdown menu with options: JHARKHAND, TELANGANA, TRIPURA, UTTAR PRADESH, UTTARAKHAND, WEST BENGAL. A note says "Use Ctrl Key to select multiple States".
- Employer Name:** A dropdown menu with "Louis Berger Consulting India Private Limited".
- Employer Address:** A large text input area.

The screenshot shows the continuation of the 'ADD DETAILED WORK' form. The fields include:

- Designation:** A dropdown menu with "----Select----
- Brief Description of Duties:** A large text input area.
- Nature of Assignment:** A dropdown menu with "----Select----". A note says "In case the assignment does not fall under the listed categories. The same may be describe under 'Brief Description of Duties'".
- National Highway No.:** A text input field.
- State Highway No.:** A text input field.
- MDR No.:** A text input field.
- ODR No.:** A text input field.
- Upload supporting documents/certificates/self declaration:** A file upload button labeled "Choose File" with "No file chosen".
- Detailed Work Certificate:** A file upload button labeled "Choose File" with "No file chosen".

A note at the bottom states: "Note :-(Upload only pdf file) upto 500 KB (pdf file name should not contain any special characters or blank spaces)". A green "Submit" button is located at the bottom left.

Brief Description of Duties	<input type="text"/>
Nature of Assignment	-----Select----- <small>In case the assignment does not fall under the listed categories. The same may be describe under "Brief Description of Duties"</small>
National Highway No.	<input type="text"/>
State Highway No.	<input type="text"/>
MDR No.	<input type="text"/>
ODR No.	<input type="text"/>

Highway [Please Write Length in KM]

2 Lane	4 Lane	6 Lane & Above
<input type="text"/> KM	<input type="text"/> KM	<input type="text"/> KM
Lane Type <input type="text" value="Rigid"/>	Lane Type <input type="text" value="Rigid"/>	Lane Type <input type="text" value="Rigid"/>
Terrain Type		
Hill/Mountainous <input type="text"/> KM	Hill/Mountainous <input type="text"/> KM	Hill/Mountainous <input type="text"/> KM
Plain/ Rolling <input type="text"/> KM	Plain/ Rolling <input type="text"/> KM	Plain/ Rolling <input type="text"/> KM
Arbitration case handled	Did you achieve financial closure of this project	EIA of Infrastructre of project
Yes <input type="radio"/> No <input checked="" type="radio"/>	Yes <input type="radio"/> No <input checked="" type="radio"/>	Yes <input type="radio"/> No <input checked="" type="radio"/>
If Yes No. of Cases Handled <input type="text"/>	If Yes No. of Projects Handled <input type="text"/>	If Yes No. of Projects Handled <input type="text"/>
Technology	<input type="text" value="N/A"/>	

Bridge Details

Add More				
Bridge Type: <input type="text" value="--Select--"/>	Longest Span (Mtr.) <input type="text"/>	Total Length (Mtr.) <input type="text"/>	Cost (Cr.) <input type="text"/>	Technology <input type="text" value="N/A"/>
Greater than 6m and upto 60m	Greater than 60m and upto 200m	Greater than 200m and upto 500m	Greater than 500m and upto 1000m	Greater than 1000m
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Max. Individual span of Bridge <input type="text"/> Mtr	Max. Individual Length of Bridges <input type="text"/> Mtr	Total Length of Bridges <input type="text"/> Mtr		
No. Of Major Bridges with Pile/Well foundation <input type="text"/>				
No. Of Bridges where Rehabilitation and repair work was done <input type="text"/>				
No. Of Bridges Constructed with modern technology i.e Balanced Cantilever method /span by span method/incremental launching or push out method/progressive placement method/cable stayed bridge <input type="text"/>				

Tunnel Details

Add More					
Length (Mtr.) <input type="text"/>	Cross Section Area (Mtr.) <input type="text"/>	Tunnel Type <input type="text" value="--Select--"/>	Tube Type <input type="text" value="--Select--"/>	Cost (Cr.) <input type="text"/>	Technology <input type="text" value="N/A"/>
Upto 200m	Greater than 200m and Upto 500m	Greater than 500m and Upto 1000m	Greater than 1000m		
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>		
Max. Individual Length of Tunnel <input type="text"/> MTR	Total Length of Tunnels <input type="text"/> MTR				
Slope stability evaluation and rock support	Yes <input type="radio"/> No <input checked="" type="radio"/>				
Hydrological Evaluation	Yes <input type="radio"/> No <input checked="" type="radio"/>				
Seepage analysis	Yes <input type="radio"/> No <input checked="" type="radio"/>				
Tunnel Design softwares	Yes <input type="radio"/> No <input checked="" type="radio"/>				

As Senior Geologist Seepage analysis (No of projects)	Yes <input type="radio"/> No <input checked="" type="radio"/>
Tunnel Design softwares used	Yes <input type="radio"/> No <input checked="" type="radio"/>
Design of underground and excavation and support system	Yes <input type="radio"/> No <input checked="" type="radio"/>
Upload supporting documents/certificates/self declaration	<input type="button" value="Choose File"/> No file chosen
Note :- (Upload only pdf file) upto 500 KB (pdf file name should not contain any special characters or blank spaces)	
<input type="button" value="Submit"/>	

- Here the user has to enter all the required fields and click on the submit button.

7.2 Editing Work Details:

For edit a particular work detail the key Person has to click on the **Edit** Link the following screen will appear:

EDIT DETAILED WORK	
Major Activities	Highway Project <input checked="" type="checkbox"/> Bridge Project <input checked="" type="checkbox"/> Tunnel Project <input checked="" type="checkbox"/> Revenue Work <input type="checkbox"/> Others <input type="checkbox"/> Expressway <input type="checkbox"/> Airport Runway <input type="checkbox"/> IT <input type="checkbox"/> <i>You can select multiple Major Activities</i>
Project Status	Completed <input type="button" value="v"/>
Upload Completion Certificate	<input type="button" value="Choose File"/> No file chosen <input type="button" value="View File"/>
Name of Work	NEW TESTING 2021
Country	India <input type="button" value="v"/>
Select State	--Select-- ANDAMAN & NICOBAR ISLANDS ANDHRA PRADESH ARUNACHAL PRADESH <input type="button" value="v"/> <i>Use Ctrl Key to select multiple States</i>
Employer Name	Infosys <input type="button" value="v"/>
Employer Address	ffghfg
Client	fghfgh gffghj
Client Address	cfgfd
Date Should be Between	19/08/2015-31/08/2015
Start Date	19/08/2015 <input type="button" value="calendar"/>
Completion Date:	25/08/2015 <input type="button" value="calendar"/>
Project Cost	100 <input type="button" value="v"/> RS (Cr.) <input type="button" value="v"/> <i>The INR value for Project Cost/ Consultancy Fee (in foreign currency) shall be determined based on the prevailing exchange rate for USD on the Project Completion Date/ Date of receipt of Consultancy Fee as the case be.</i>
Whether EPC or PPP	EPC <input checked="" type="radio"/> PPP <input type="radio"/> Hybrid Annuity Model <input type="radio"/>
Designation	Senior Geotechnical Expert <input type="button" value="v"/>

Brief Description of Duties	<input type="text" value="dfgdfg"/>
Nature of Assignment	Independent Engineer <input type="button" value="v"/> <small>In case the assignment does not fall under the listed categories. The same may be describe under "Brief Description of Duties"</small>
National Highway No.	<input type="text" value="1"/>
State Highway No.	<input type="text" value="2"/>
MDR No.	<input type="text" value="3"/>
ODR No.	<input type="text" value="4"/>

Highway[Please Write Length in KM]

2 Lane	4 Lane	6 Lane & Above
<input type="text" value="10"/> KM	<input type="text" value="0"/> KM	<input type="text" value="0"/> KM
Lane Type <input type="button" value="Rigid"/> <input type="button" value="v"/>	Lane Type <input type="button" value="Rigid"/> <input type="button" value="v"/>	Lane Type <input type="button" value="Rigid"/> <input type="button" value="v"/>
Terrain Type		
Hill/Mountainous <input type="text" value="10"/> KM	Hill/Mountainous <input type="text" value="0"/> KM	Hill/Mountainous <input type="text" value="0"/> KM
Plain/ Rolling <input type="text" value="0"/> KM	Plain/ Rolling <input type="text" value="0"/> KM	Plain/ Rolling <input type="text" value="0"/> KM
Arbitration case handled	Did you achieve financial closure of this project	EIA of Infrastructre of project
Yes <input type="radio"/> No <input checked="" type="radio"/> If Yes No. of Cases Handled <input type="text"/>	Yes <input type="radio"/> No <input checked="" type="radio"/> If Yes No. of Projects Handled <input type="text"/>	Yes <input type="radio"/> No <input checked="" type="radio"/> If Yes No. of Projects Handled <input type="text"/>
Technology	<input type="button" value="N/A"/> <input type="button" value="v"/>	

Bridge Details

Bridge Type	Longest Span (Mtr.)	Total Length (Mtr.)	Cost (Cr.)	Technology	Delete
Major Bridge	20	100	12	N/A	Delete
Minor Bridge	20	50	4	Bridge	Delete

Add More

Bridge Type: --Select--	Longest Span (Mtr.) 0	Total Length (Mtr.) 0	Cost (Cr.) 0	Technology Bridge
----------------------------	--------------------------	--------------------------	-----------------	----------------------

Greater than 6m and upto 60m 1	Greater than 60m and upto 200m 1	Greater than 200m and upto 500m 0	Greater than 500m and upto 1000m 0	Greater than 1000m 0
-----------------------------------	-------------------------------------	--------------------------------------	---------------------------------------	-------------------------

Max. Individual span of Bridge 0 Mtr	Max. Individual Length of Bridges 0 Mtr	Total Length of Bridges 0 Mtr
-----------------------------------------	--------------------------------------------	----------------------------------

No. Of Major Bridges with Pile/Well foundation 0

No. Of Bridges where Rehabilitation and repair work was done 0

No. Of Bridges Constructed with modern technology i.e Balanced Cantilever method /span by span method/incremental launching or push out method/progressive placement method/cable stayed bridge 0

Tunnel Details

Length (Mtr.)	Cross Section Area (Mtr.)	Tunnel Type	Tube Type	Cost (Cr.)	Technology	Delete
20	5	Roads	Single	4	N/A	Delete

Add More

Length (Mtr.) 0	Cross Section Area (Mtr.) 0	Tunnel Type --Select--	Tube Type --Select--	Cost (Cr.) 0	Technology Innovation Tunnel
--------------------	--------------------------------	---------------------------	-------------------------	-----------------	---------------------------------

Upto 200m 1	Greater than 200m and Upto 500m 0	Greater than 500m and Upto 1000m 0	Greater than 1000m 0
Max. Individual Length of Tunnel 0 Mtr	Total Length of Tunnels 0 MTR		

Tunnel Design softwares	Yes <input type="radio"/> No <input checked="" type="radio"/>
As Senior Geologist Seepage analysis (No of projects)	Yes <input type="radio"/> No <input checked="" type="radio"/>
Tunnel Design softwares used	Yes <input type="radio"/> No <input checked="" type="radio"/>
Design of underground and excavation and support system	Yes <input type="radio"/> No <input checked="" type="radio"/>

Upload supporting documents/certificates/self declaration No file chosen

Note :- (Upload only pdf file) upto 500 KB (pdf file name should not contain any special characters or blank spaces)

Submit

- Here the user has to enter all the required fields and click on the submit button.

7.3 Deleting Work Details:

To delete a particular work details the key Person has to click on the **delete** Link as shown below

DETAILED WORK									
Please enter the details of each assignment you had handled along with the Company details for every new assignment click Add New  and enter the details afresh									
Sno	Work Name	Client	Designation	Project Cost (Cr)	Start Date	Completion Date	Country	Edit/Delete	Supporting Document
1	Army Detailed Work Not Updated	MORTH	Bridge Engineer/Structural Engineer	500,000.00	01/08/2015	31/08/2015	India	Submitted Edit	ADD
2	gdfg Detailed Work Not Updated	dg	Bridge Engineer/Structural Engineer	50.00	19/08/2015	31/08/2015	Afghanistan	Submitted Edit	ADD
3	NEW TESTING 2021	fghfgh gfgjhj	Senior Geotechnical Expert	100.00	19/08/2015	25/08/2015	India	Submitted Edit	ADD
4	222qqq	fsdf	Assistant Engineer (Materials)	66.00	19/08/2015	25/08/2015	Afghanistan	Submitted Edit	ADD
5	jk	test client	Team Leader/ Project Manager/ Superintending Engineer	21,000.00	19/08/2015	31/08/2015	Afghanistan	Submitted Edit	ADD
6	test workzzz Detailed Work Not Updated	client	Sr. Bridge Engineer	5,000.00	20/08/2015	31/08/2015	India	Submitted Edit	ADD
7	testing new datazzzz Detailed Work Not Updated	df	Revenue/ Survey Expert	9.00	02/09/2015	28/10/2015	India	Submitted Edit	ADD
8	zxx Detailed Work Not Updated	gjhgj	Bridge Engineer for Authority Engineer-I	55.00	02/09/2015	28/10/2015	Afghanistan	Submitted Edit	ADD

7.4 Adding Supporting Documents

Click on the ADD link the following screen will appear

ADD DOCUMENTS

Document Name*	<input style="width: 90%;" type="text"/>
Upload Document	<input type="button" value="Choose File"/> No file chosen .PDF file with Max. Size 3 MB
<input type="button" value="Submit"/>	

DETAILED WORK DOCUMENTS			
Name: Adil Farooq		Email: adilfarooqmir@yahoo.co.in	
Work: Army			
SNO	Document Name	View Document	Add New 
No Records Found			

- Enter document name and upload pdf document and click on the Submit button



8. Profile->Project Duration

After clicking on Project Duration, the Key Person would be able to view the below screen,

DETAILED WORK								
Sno	Work Name	Client	Designation	Project Cost (Cr)	Start Date	Completion Date	Country	ADD Duration
1	Army	MORTH	Bridge Engineer/Structural Engineer	500,000.00	01/08/2015	31/08/2015	India	Duration
2	gdfg	dg	Bridge Engineer/Structural Engineer	50.00	19/08/2015	31/08/2015	Afghanistan	Duration
3	NEW TESTING 2021	fghfgh gfighj	Senior Geotechnical Expert	100.00	19/08/2015	25/08/2015	India	Duration
4	222qqq	fsdf	Assistant Engineer (Materials)	66.00	19/08/2015	25/08/2015	Afghanistan	Duration
5	jk	test client	Team Leader/ Project Manager/ Superintending Engineer	21,000.00	19/08/2015	31/08/2015	Afghanistan	Duration
6	test workzzz	client	Sr. Bridge Engineer	5,000.00	20/08/2015	31/08/2015	India	Duration
7	testing new datazzzz	df	Revenue/ Survey Expert	9.00	02/09/2015	28/10/2015	India	Duration
8	zxx	gjhgj	Bridge Engineer for Authority Engineer-I	55.00	02/09/2015	28/10/2015	Afghanistan	Duration
9	manuwork	CL	Senior Geologist	120.00	25/10/2015	26/10/2015	Iceland	Duration
10	Fs	fsdf	Bridge / Structural Engineer	4.00	24/10/2016		Afghanistan	Duration
11	cxv	fdfd	Bridge / Structural Engineer	23.00	10/01/2017	27/01/2017	Afghanistan	Duration
12	zzz	dsfsdf	Bridge / Structural Engineer	332.00	03/05/2017	31/05/2017	India	Duration
13	new work	asdsaddsd	Sr. Tunnel Engineer	33.00	18/05/2017		Ghana	Duration
14	fsd	sdfsd	Assistant Engineer	546.00	23/02/2021	25/02/2021	Bahrain	Duration

- Here the user can add project duration of a particular project by clicking on the Duration Link as shown below

Project Duration Details					
NEW TESTING 2021					
S.No.	Work Type	From Year	To Year	Uploaded File	Add New
1	Full Time	19/08/2015	25/08/2015	View	Edit Delete

Click on the Add New link the following screen will appear

Add Project Duration

Work Type	<input type="text" value="Intermittent (Part Time)"/>
From Year	<input type="text" value=""/>
To Year	<input type="text" value=""/>
Date Should be between [19/08/2015-25/08/2015]	
Upload Document	<input type="button" value="Choose File"/> No file chosen .pdf Only. Size not more than 3 MB.
Note:- If you have worked Part Time during two different times. Kindly enter different records using Add New Link.	
<input type="button" value="Submit"/>	

- Enter all the required data and click on the Submit Button

Editing Project Duration

Project Duration Details					
NEW TESTING 2021					
S.No.	Work Type	From Year	To Year	Uploaded File	Add New
1	Full Time	19/08/2015	25/08/2015	View	Edit Delete

Click on the Edit link the following screen will appear

Edit Project Duration	
Work Type	Full Time
From Year	19/08/2015
To Year	25/08/2015
Upload Document	<input type="button" value="Choose File"/> No file chosen .pdf Only. Size not more than 3 MB. <input type="button" value="View"/>
<input type="button" value="Submit"/>	

- Enter all the required data and click on the Submit Button

Delete Project Duration

Project Duration Details					
NEW TESTING 2021					
S.No.	Work Type	From Year	To Year	Uploaded File	Add New
1	Full Time	19/08/2015	25/08/2015	View	Edit Delete

- Click on the Delete link.



9 Profile->Important Position Held

After clicking on Important Position Held, the Key Person would be able to view the below screen,

Important Positions Held							
S.No.	Position	From	To	Details	View Document	Add New	Supporting Document
1	ADM	01/02/2021	12/02/2021	ffgf	View	Accepted	ADD

Click on the Add New link the following screen will appear

Important Positions Held	
Position Held	-----Select----- v
From Date	<input type="text"/>
To Date	<input type="text"/>
Details	<input type="text"/>
Upload Document (If Any)	<input type="button" value="Choose File"/> No file chosen .pdf Only. Size not more than 3 MB.
<input type="button" value="Submit"/>	

- Enter all the required data and click on the Submit Button

Editing Important Position Held

Important Positions Held							
S.No.	Position	From	To	Details	View Document	Add New	Supporting Document
1	ADM	01/02/2021	12/02/2021	ffgf	View	Accepted	ADD

Click on the Edit link the following screen will appear

Important Positions Held	
Position Held	-----Select----- v
From Date	<input type="text"/>
To Date	<input type="text"/>
Details	<input type="text"/>
Upload Document (If Any)	<input type="button" value="Choose File"/> No file chosen .pdf Only. Size not more than 3 MB.
<input type="button" value="Submit"/>	

- Enter all the required data and click on the Submit Button

Deleting Important Position Held

- Click on the Delete link.

10 Profile->Preview & Submit

After clicking on Preview & Submit, the Key Person would be able to view the below screen,

PREVIEW & SUBMIT	
BASIC DETAILS	
Photo	
Name	Adil Farooq
DOB	17/11/1981
Mother Name	NS
Current State	DELHI
Current District	West
Current Address	New Delhi-110064
Current Pin Code / Zip Code	110064
Permanent State	ANDAMAN & NICOBAR ISLANDS
Permanent District	NICOBARS DISTRICT
Permanent Address	110005czx
Permanent Pin Code / Zip Code	110005
PAN Number	avopm9040r View Uploaded File
Passport Number	
Aadhar Number	XXXX XXXX
Mobile	9971499823
Alternate Mobile	9650950989
Landline Number	-9879
Id Proof	Download File
Knowledge of Modern Computer Based Method of Surveying	Download File

QUALIFICATIONS DETAILS									
Level	Qualification Level	Topic of the Subject	College	University/Board	Year Of Passing	Percentage	Certificate URL	Certificate Uploaded	
10th	Matric		CLF	asdas	2006	12	--	--	
10th	Matric		irc	BP	1997	82	--	--	
10th	Matric		dfgdf	dfgdf	2000	32	--	--	
10th	Matric		test	dsfdfs	2000		--	--	
12th	SSC		CLF	up	2000	65	--	--	
Graduate/Degree	BCA		ff	fsf	2000		--	--	Download File
Graduate/Degree	BCA		dfdf	fsf	1111	22	--	--	Download File
Post Graduate	M.Tech in Civil Engineering	Css	APJ	UPTU	2006	75	--	--	Download File
Post Graduate	M.Tech in Civil Engineering	xxxfff	dfdfd	ere	444	44	--	--	Download File
Post Graduate	M.Tech in Civil Engineering	zzzzyyy	sssy	fdsfyyy	2017	567	--	--	Download File
Doctorate	PHD	subject	IIT	Delhi	2010	76	View	--	
Certificate Course	Certificate course from Institution of Quantity Surveying		fg	fgh	5677	67	--	--	Download File

COMPANIES DETAILS			
Company Name	From Year	To Year	
eqwe	08/07/2015	31/07/2015	
aa	29/07/2015	31/07/2015	
NHIDCL Test	03/08/2015	19/10/2016	
xyz12	19/08/2015	31/08/2015	
Sherman india	19/08/2015	31/08/2015	
Infosys	19/08/2015	31/08/2015	
M/s. Kamal Builders	06/10/2015	27/10/2015	
A. I. & Associates Inc., Houston, Texas, USA	21/05/2016	17/08/2016	
Abbas Moh'd Contracting – Dubai (U.A.E.)	18/10/2016	06/04/2015	
3G Consultants	01/01/2020	01/02/2020	

DETAILED WORK DETAILS								
Sno	Work Name	Client	Designation	Project Cost (Cr)	Start Date	Completion Date	Country	Details
1	Army	MORTH	Bridge Engineer/Structural Engineer	500,000.00	01/08/2015	31/08/2015	India	View
2	gdfg	dg	Bridge Engineer/Structural Engineer	50.00	19/08/2015	31/08/2015	Afghanistan	View
3	NEW TESTING 2021	fghfgh gfghj	Senior Geotechnical Expert	100.00	19/08/2015	25/08/2015	India	View
4	222qqq	fsdf	Assistant Engineer (Materials)	66.00	19/08/2015	25/08/2015	Afghanistan	View
5	jk	test client	Team Leader/ Project Manager/ Superintending Engineer	21,000.00	19/08/2015	31/08/2015	Afghanistan	View
6	test workzzz	client	Sr. Bridge Engineer	5,000.00	20/08/2015	31/08/2015	India	View
7	testing new datazzzz	df	Revenue/ Survey Expert	9.00	02/09/2015	28/10/2015	India	View
8	zxx	gjhjg	Bridge Engineer for Authority Engineer-I	55.00	02/09/2015	28/10/2015	Afghanistan	View
9	manuwork	CL	Senior Geologist	120.00	25/10/2015	26/10/2015	Iceland	View
10	Fs	fsdf	Bridge / Structural Engineer	4.00	24/10/2016		Afghanistan	View
11	cxv	fdfd	Bridge / Structural Engineer	23.00	10/01/2017	27/01/2017	Afghanistan	View
12	zzz	dsfsdf	Bridge / Structural Engineer	332.00	03/05/2017	31/05/2017	India	View
13	new work	asdsaddsd	Sr. Tunnel Engineer	33.00	18/05/2017		Ghana	View
14	fsd	sdfsd	Assistant Engineer	546.00	23/02/2021	25/02/2021	Bahrain	View

Important Positions Held					
S.No.	Position	From	To	Details	View Document
1	ADM	01/02/2021	12/02/2021	ffgf	View

[Proceed](#)

Wherein they would have to confirm the following details filled by them thereafter they have to click on the proceed button for their final submission. Once confirmed no modification will be allowed.

- a. Basic Information
- b. Qualification Details
- c. Company Experience
- d. Detailed Work Details
- e. Project Duration
- f. Important Position Held

11 Project Details DPR DPR(V3)

After clicking on Projects Details, the Key Person would be able to view the below screen, here the user would view all projects wherein a company has selected you as a part of bidding process (Team Formation).

OFFER RECEIVED DETAILS						
Sno	Tender No	Tender Date	Tender Start Date	Tender End Date	Project Name	Status
1	2020-NHIDC-571984-1 Evaluation in Progress	04/08/2020	04/08/2020	08/09/2020 Time 15:0Hrs	Consultancy Services for Preparation of Detailed Project Report for construction to 2-Lane Tura Bypass between existing km 95.00 to km 101.00 of NH-51 on EPC mode in the State of Meghalaya	Confirmed on 19/01/2021 View Undertaking
2	NHIDCL Testing Evaluation in Progress	16/06/2020	01/06/2020	30/06/2022 Time 15:0Hrs	Pr999999	Confirm Company Association for the Project

Confirming Association with the Company:

Here the user has to click on the **Confirm Company Association for the Project** Link.

The following screen will appear which will contain the details of the company which has selected you and the position offered as shown below

COMPANY DETAILS						
Sno	Company Name	Email	Address	Position Offered	Details	Select
1	qqwe cng Adm1zzz	qwe@qwe.com	okffffffzzzz ttttttttttttgsss	Director General (RD) & Special Secretary	View Firm	<input type="radio"/>

Here the user has to select a particular company and click on the submit button. Once Submitted the user has to confirm the association by clicking on the **Final confirm** link as shown below

OFFER RECEIVED DETAILS						
Sno	Tender No	Tender Date	Tender Start Date	Tender End Date	Project Name	Status
1	2020-NHIDC-571984-1 Evaluation in Progress	04/08/2020	04/08/2020	08/09/2020 Time 15:0Hrs	Consultancy Services for Preparation of Detailed Project Report for construction to 2-Lane Tura Bypass between existing km 95.00 to km 101.00 of NH-51 on EPC mode in the State of Meghalaya	Confirmed on 19/01/2021 View Undertaking
2	NHIDCL Testing Evaluation in Progress	16/06/2020	01/06/2020	30/06/2022 Time 15:0Hrs	Pr999999	Confirmed on Edit Company Association for the Project Final Confirm

Once confirmed no modification will be allowed

12 Search→Search Consultancy Firm

After clicking on Search Consultancy Firm, the Key Person would be able to view the below screen,



The screenshot shows a web interface for searching company details. It features a search form with the following fields: Name (text input), Country (dropdown menu set to 'All'), and State (dropdown menu set to 'All'). A 'Search' button is located at the bottom right of the form. The page header includes the Infracon logo and navigation links for Profile, Project Details, and Search.

Here the user would be able to search and view different companies registered with Infracon.

13 Search→Search Key Personnel

After clicking on Search Key Personnel, the Key Person would be able to view the below screen,



The screenshot shows a web interface for searching key personnel. It features a search form with the following fields: Name (text input), State (dropdown menu set to 'All States'), Year of Birth (with 'From' and 'To' sub-fields), Qualification Level (dropdown menu set to 'All'), and Qualification (dropdown menu set to 'All'). A 'Search' button is located at the bottom right of the form. The page header includes the Infracon logo, navigation links for Profile, Project Details, and Search, and a user profile section with the text 'Welcome - Test Name' and 'Last Login: Jan 7 2020 10:42AM'.

Here the user would be able to search and view different key personnel registered with Infracon.